



## VENDOR APPLICATION

If you are interested in exhibiting at a BCMUD event, please (1) Fill out the Vendor Application (2) Read and sign the Vendor Guidelines and Requirements and (3) Return both documents with payment. **Contact Email:** [events@bcmud.org](mailto:events@bcmud.org) Mail or drop off address: 16318 Great Oaks Dr, Round Rock, TX 78681. **Please make checks payable to Brushy Creek MUD.**

**Business:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number(s):** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Website:** \_\_\_\_\_

### PLEASE SELECT WHICH EVENT(S) YOU WOULD LIKE TO SPONSOR:

- ☐ DOGGY 4K & PLAY DAY • March 1<sup>st</sup>, 2025 • 9:00 AM – 12:00 PM
- ☐ BRUSHY CREEK EGG HUNT • APRIL 12TH, 2025 • 10:00 AM-12:00 PM
- ☐ BBQ COOK-OFF & FAMILY FESTIVAL • May 3, 2025 • 12:00 PM NOON – 6:00 PM
- ☐ 4<sup>TH</sup> OF JULY PARADE & FESTIVAL • JULY 4, 2025 • 9:00 AM – 11:30 AM
- ☐ HAIRY MAN FESTIVAL • OCTOBER 18, 2025 • 12:00 NOON to 5:30 PM
- ☐ HOLIDAY IN THE PARK • DECEMBER 13, 2025 • 12:00 PM NOON - 3:00 PM

**FOR SALE:** Please list below any products you may be selling at your booth space along with the pricing.

\_\_\_\_\_

**GIVEAWAYS:** Please describe below any items or materials that may be distributed at your booth space.

\_\_\_\_\_

☐ I am a Non-Profit

☐ I need electricity (not guaranteed)

☐ I am a food truck      Truck Dimensions: \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_

**Please make checks payable to Brushy Creek MUD.**

☐ I wish to pay with a credit card upon approval.

**BRUSHY CREEK MUD RESERVES THE RIGHT TO REFUSE ANY VENDOR, SPONSOR, OR ORGANIZATION FROM EXHIBITING OR OTHERWISE PARTICIPATING IN THE EVENT.**

**VENDOR GOODS:** Only items listed above and approved by BCMUD are permitted for sale in booth space. All other items are strictly prohibited.

## EVENT INFORMATION AND PROCEDURES

By participating in the BCMUD Event and execution below, each vendor agrees to the following event procedures and requirements:

**SET-UP & TAKE-DOWN:**

Vendors must be completely set up and all vehicles must be off the grounds by the time set up ends. No early take-down is allowed. Vendors must remove all items and leave space clean.

Set up & Take down	Doggy Play Day	Egg Hunt	BBQ Cook-off	4th of July	Hairy Man Festival	Holiday in the Park
Begin time	7:30am	8:00am	9:00am	7:30am	9:30am	9:30am
End time	9:00pm	9:30am	11:30am	9:00am	11:30am	11:30am
Take down start time	12:05pm	12:15pm	6:15pm	11:45am	5:45pm	3:15pm
Vehicle re-entry time	12:15pm	12:30pm	6:30pm	12:00pm	6:00pm	3:30pm

**PERSONNEL:** Vendors are required to staff their booth space the entire duration of the event.

**BOOTHS:** Vendors must provide table(s), chairs, shade tent, equipment and staff. Booth space is 10’ X 10’ (BBQ and Grilling Vendors – 30’ X 30’ booth space for BBQ Cook-of only). Vendors will receive a booth location along with an event layout prior to the event. Each vendor is responsible for assuring safety and security in and around their booth in a manner that minimizes risk or hazards to the public and their own belongings.

**FOOD VENDORS:** Must obtain a food permit from the Williamson County Health Department

**ELECTRICITY:** If the vendor needs electricity, please reach out to the Community Events Specialist to submit a request. A higher amp is not guaranteed. No generators will be permitted on the grounds during the event for electricity needs.

**WEATHER:** This is an outdoor festival and will go on rain or shine. Cancellation or event modifications due to extreme weather will be communicated in advance.

**SPECIAL ACCOMMODATIONS:** Any special accommodations must be requested by vendors at least 1 month prior to the event.

**SALES TAXES:** Acquisition of sales tax permits, collection of sales tax, and reporting tax revenues are the sole responsibility of the vendor.

**PUBLIC INFORMATION:** All information provided on vendor application is subject to disclosure under the Public Information Act.

**Vendor Booth Rates**

Vendor Booth Rates:	Doggy Play Day	Egg Hunt	BBQ Cook-off	4th of July	Hairy Man Festival	Holiday in the Park
Resident Food Vendor	\$25	\$25	\$75	\$25	\$75	\$25
Non- Resident Food Vendor	\$75	\$75	\$125	\$75	\$125	\$75
Resident Craft/ Business	\$25	\$25		\$25	\$25	\$25
Non- Resident Craft Business	\$75	\$75		\$75	\$75	\$75
Resident Non-profit	FREE	FREE	FREE	FREE	FREE	FREE
Non- Resident Non-Profit	FREE	FREE	FREE	FREE	FREE	FREE

1. **Agreement:** By execution below, Vendor agrees that it shall comply with, and agree to be bound by, all restrictions, procedures, requirements, terms and conditions set forth in this Vendor Application and Agreement.
2. **Compliance with Park Rules.** Vendor shall abide by the BCMUD Park Rules and Regulations, including the following prohibitions:
  - i. No smoking in playground areas
  - ii. No destruction or defacing of structures
  - iii. No littering. All trash must be placed in proper receptacles.
  - iv. No abusive or foul language.
  - v. All pets must be leashed and cleaned up after.
  - vi. No ground fires are permitted.
  - vii. No illegal drugs.
  - viii. Firearms and fireworks are prohibited.
2. **Waiver and Release.** Vendor hereby releases, holds harmless and agrees to defend BCMUD and its directors, employees, representatives and agents (collectively, the "Released Parties") from and against any liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise from its participation in the BCMUD Event. By signing below, Vendor discharges the Released Parties from any liability or claim that it may have with respect to any bodily injury, personal injury, illness, death, or property loss or damage that may result from Vendor's participation in the event.
3. **Indemnification.** VENDOR AGREES TO INDEMNIFY THE RELEASED PARTIES FROM AND AGAINST ANY AND ALL LIABILITIES, LOSSES, DAMAGES, COSTS, CLAIMS, EXPENSES, DEMANDS AND CAUSES OF ACTION OF EVERY KIND AND CHARACTER OCCURRING OR ANYWISE INCIDENT TO, IN CONNECTION WITH, OR ARISING OUT OF, ITS PARTICIPATION IN THE EVENT, INCLUDING CLAIMS FOR PERSONAL INJURIES, DEATH, OR DAMAGE TO PROPERTY, AND WHETHER OR NOT CAUSED OR CONTRIBUTED TO BY THE NEGLIGENCE, CARELESSNESS OR WANT OF SKILL OF BCMUD, OR BY THE SOLE OR CONCURRENT NEGLIGENCE OF THE RELEASED PARTIES.
4. **Political Endorsements.** Political endorsements of any kind are prohibited, including on attire or on written materials. Verbal endorsements and electioneering are also prohibited.
5. **Termination of Privileges.** Any violation of the terms of this Vendor Application and Agreement, the BCMUD Park Rules or Regulations, or failure to follow the lawful directives of BCMUD personnel shall result in immediate termination of privileges and the right to participate in the event. Under such circumstances, Vendor shall be required to immediately terminate vending booth activities and remove all personnel from the event premises.

Vendor (Business) Name: \_\_\_\_\_

By (Signature): \_\_\_\_\_

Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

BCMUD GM Signature: \_\_\_\_\_

Date: \_\_\_\_\_